

“A FUNERAL TO LIVE FOR”



A Funeral Service Guide

Provided by

Calvary Episcopal Church

Indian Rocks Beach, Florida

For the special use of planning a personalized Funeral Service

Before or After the Time of your Death

**Edited by: The Rev. Jon Roberts
2017**

Table of Contents

	Page(s)
Significance	2
Personal Information	3
Communion Type	4
Committal	4
Suggested Readings	5
Selected Participants	6
Suggested Hymn Selections.....	7
Columbarium Contract	8
Memorial Contributions	11
Financial Obligations.....	12
Personal Appreciation.....	13
Contact Sheet [Office Use Only]	14
The Readings [Full Text].....	15

The Significance of a Funeral Service

*Also referred to as a Requiem Mass (with Eucharist),
and/or Memorial (without the body present),
and/or Burial office (A Commendation and/or Committal)*

The liturgy for the dead is an Easter liturgy. It finds all its meaning in the resurrection. Because Jesus was raised from the dead, we, too, shall be raised. The liturgy, therefore, is characterized by joy, in the certainty that “neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.” This joy, however, does not make human grief unchristian. The very love we have for each other in Christ brings deep sorrow when we are parted by death, Jesus himself wept at the grave of his friend. So, while we rejoice that one we love has entered into the nearer presence of our Lord, we sorrow in sympathy with those who mourn.

At Calvary, the Clergy and faithful Lay members will always honor the souls of the dearly departed by Requiem Mass. This includes the Holy Eucharist as the centerpiece of our faith in Word and Sacrament. The joining of this liturgical experience along with the sharing of fond memories of the recently deceased is a means to celebrate that life which is passed along into God’s care for all eternity. This Requiem leads to the Funeral in most cases. The funeral enshrines or releases the remains of the body in what we call the Commendation & Committal. We will continue in prayerful vigil for the repose of the dead at our Sunday Eucharist that follows afterwards and our loved ones will be included in memorial as we read the Necrology at our Annual Parish Meeting, always held at the end of every year. This commitment by the Church deserves special recognition in thought, word and deed. Surviving family members are encouraged to attend this Church, or any other Church, continuing the legacy of being a faithful steward to God. The provision of gifts and honoring our traditions is a means in which the cycle of life is completed.

By definition, members are those who have been received into this Church by a verbal or written request to the Priest. They are, or have been, active in their attendance. They are recorded as “givers of record” by tithe & offering. They are baptized Christians. Members are naturally informed about our mission statement and have supported the life of Christ at Calvary. Therefore we extend a great deal of privilege to them and the benefit of an almost complete *pro gratis* service, extension of pastoral care to their family and continued remembrance within the legacy of this Church. At the discretion of the Priest, this extension of privilege may pass along to those joined by marriage or by birth. Calvary will never turn away a soul from our holy obligation to provide a proper service of Memorial, Requiem &/or Funeral and any “friend” who is a non-member of the parish. We will always accommodate those whom you love.

This Funeral Service Guide is designed to assist you prior to a death, allowing you to select all passages of scripture and music. It is equally advantageous to support the surviving family members after the death, giving tremendous comfort during times of lament and planning a service. Know that you are loved and cared for, here at Calvary where our mission is, “To know Christ, and to make Him known.”

Faithfully submitted,
The Rev. Jon Roberts



Personal Information

The Book of Common Prayer states: "The death of a member of the Church should be reported as soon as possible to, and arrangements for the funeral should be made in consultation with, the Minister of the Congregation." Therefore, we will require contact and detailed information to provide adequate service.

This Memorial service will be for the following person:

Name: _____
First Middle Last

Address: _____
Street City State

Date of Birth: _____ Date of Death: _____
TBA by Office

Requested Day/Date of Memorial Service: _____

What season of the Christian Year does this coincide (direction may be provided by Clergy):

- ☐ Advent
☐ Christmas
☐ Epiphany

- ☐ Lent
☐ Easter
☐ Pentecost

Notifications:

At time of death the following will be notified:

Church/Clergy: Calvary Episcopal Church/Fr. Jon Roberts; 727/595-2374; jrgoodshepherd@verizon.net

Funeral Home: _____
Location/Address/Phone number

News Paper: _____
Name/City (for obtaining the obituary; please provide obituary otherwise)

Family Contacts:

(1) Name: _____
Relationship

Address: _____
Street City State

Contact: _____
Phone/Mobile Email

(2) Name: _____
Relationship

Address: _____
Street City State

Contact: _____
Phone/Mobile Email

Do you have a spouse? Previous spouse(s)? Yes ☐ No ☐

Name(s) _____

Do you have children? Yes ☐ No ☐

Name(s) _____

Do you have grandchildren? Great-grandchildren? Yes ☐ No ☐

How many? _____

Are you a Veteran? Yes ☐ No ☐

Branch _____

Are you a member of any Civic Service? Yes ☐ No ☐

Name(s) _____

Do you have an Executor/Power of Attorney? Yes ☐ No ☐

Name(s) _____

Is Calvary included in your Living Will or Advanced Directive? Yes ☐ No ☐

Do you wish to receive a private Communion prior to your time of death? Yes ☐ No ☐

Do you wish to receive Last Rites prior to your time of death? Yes ☐ No ☐

Do you want your Memorial Service to be at Calvary Episcopal Church? Yes ☐ No ☐

If not, what is the location of your desired Memorial Service?

Place/Church

City

State

Communion Type

All Funeral Services held in the Church will be solemn Requiem Masses, which includes The Holy Eucharist, otherwise known as Holy Communion or the Lord's Supper. You will need to select which Rite to use. Rite I is considered traditional with language such as "Thee" and "Thou", whereas Rite II is considered contemporary with several selections.

The Holy Eucharist Rite I _____ Book of Common Prayer, p.323 <http://www.bcponline.org/>

The Holy Eucharist Rite II _____ Book of Common Prayer, p.355 <http://www.bcponline.org/>

See all selections for Old Testament, Epistle/New Testament, Psalm, Gospel readings and hymn choices on following pages.

Committal

Place of Burial:

Do you request your ashes to be interred in:

The Columbarium in the Chapel of the Holy Cross

(Indoor vault, North side of Calvary; check availability;
see contract on next page)

Yes ☐ No ☐

I have a burial plot at this location:

Cemetery/Other

City

State

(Survivors Only) When do you expect to have the Committal for your family member if burial is not at Calvary?

Date: _____

Suggested Readings

Carefully read the selections listed below for the service and mark each selection with an X.

The selections are listed in the order they appear in the service:

1st lesson (Old Testament);
Reading of the Psalm;
2nd lesson (New Testament);
Reading of the Gospel.

Old Testament readings:

(Select one (1) only. Selections are attached)

- _____ **Isaiah 25:6-9** (He will swallow up death in victory)
- _____ **Isaiah 61:1-3** (To comfort all that mourn)
- _____ **Lamentations 3:22-26** (The Lord is good unto them that wait for him)
- _____ **Lamentations 3:31-33** (The Lord is good unto them that wait for him)
- _____ **Wisdom 3:1-5, 9** (The souls of the righteous are in the hand of God)
- _____ **Job 19:21-27a** (I know that my Redeemer liveth)

Psalms:

(Select one (1) only)

- _____ **Psalm 42: Quemadmodum: like as the hart desireth the water-brooks.**
- _____ **Psalm 46: Deus noster refugium: God is our hope and strength.**
- _____ **Psalm 90: Domine, refugium: Lord, thou hast been our refuge.**
- _____ **Psalm 121: Levavi oculos: I will lift up mine eyes unto the hills:**
- _____ **Psalm 130: De profundis: Out of the deep have I called unto thee, O Lord**
- _____ **Psalm 139: Domine, probasti: O Lord, thou hast searched me out**
- _____ **Psalm 23: Dominus regit me: The Lord is my Shepherd.**
- _____ **Psalm 23: Dominus regit me: The Lord is my Shepherd. King James Version.**
- _____ **Psalm 27: Dominus illumination: The Lord is my light and my salvation**
- _____ **Psalm 106: Confitemini Domino: O give thanks unto the Lord**
- _____ **Psalm 116: Dilexi, quoniam: My delight is in the Lord**

New Testament Readings:

(Select one (1) only. Selections are attached)

- _____ **Romans 8:14-19** (The glory that shall be revealed)
- _____ **Romans 8: 34-35** (The glory that shall be revealed)
- _____ **Romans 8: 37-39** (The glory that shall be revealed)
- _____ **1 Corinthians 15:20-26** (Raised in incorruption)
- _____ **1 Corinthians 15:35-38** (Raised in incorruption)
- _____ **1 Corinthians 15:42-44** (Raised in incorruption)
- _____ **1 Corinthians 15:53-58** (Raised in incorruption)
- _____ **2 Corinthians 4:16 –5:9** (Things which are not seen are eternal)

- _____ **1 John 3:1-2** (We shall be like him)
- _____ **Revelation 7:9-17** (God shall wipe away all tears)
- _____ **Revelation 21:2-7** (Behold, I make all things new)

Gospel Readings: (Select one (1) only. Selections are attached)

- _____ **John 5:24-27** (He that believeth hath everlasting life)
- _____ **John 6:37-40** (All that the Father giveth me shall come to me)
- _____ **John 10:11-16** (I am the Good Shepherd)
- _____ **John 11:21-27** (I am the resurrection and the life)
- _____ **John 14:1-6** (In my Father's house are many mansions)

Selected Participants

(Option for Inclusion)

Please list anyone that you would like to participate in the memorial service, eulogy, 1st & 2nd readings, soloist, music etc. The Gospel is read by the Clergy. The Homily is given by the Clergy which provides the theological framework for the beloved and their family.

Eulogies may be given by an approved member of the family and must be approved by the Clergy. They are intended to be "brief" and personal remembrances" following the Clergy "Homily"; they are not intended to be "preachy." No more than two (2) people allowed to give a eulogy, and in the case no one is provided, the Clergy will combine the Eulogy into the Homily.

1) Name: _____

Relation: _____

- ☐ **Reading (Check which one):** ☐ **1st/Old Testament** ☐ **The Psalm** ☐ **2nd/Epistle**
- ☐ **Music (Check which one):** ☐ **Instrument** ☐ **Vocalist**
- ☐ **Eulogy (No longer than 5minutes)**
- ☐ **Other** _____

2) Name: _____

Relation: _____

- ☐ **Reading (Check which one):** ☐ **1st/Old Testament** ☐ **The Psalm** ☐ **2nd/Epistle**
- ☐ **Music (Check which one):** ☐ **Instrument** ☐ **Vocalist**
- ☐ **Eulogy (No longer than 5minutes)**
- ☐ **Other** _____

Suggested Hymn Selections

*Please note that an organist will be needed for the memorial service should you decide to have hymns included in the service and he/she will need to confirm they are able to play these selections. **Three (3) hymns** are recommended for the service. If your family has a favorite hymn, please advise the office of your request so that we may determine if we have the music requested. Thank you.

From the 1982 Hymnal

	Pg.#	
_____	48	O day of radiant gladness....
_____	174	At the Lamb's high feast we sing...
_____	180	He is risen, he is risen!...
_____	208	The strife is o'er, the battle done...
_____	287	For all the saints...
_____	304	I come with joy to meet my Lord...
_____	356	May choirs of angels lead you...
_____	358	Christ the Victorious...
_____	362	Holy, holy, holy!...
_____	376	Joyful, joyful we adore thee...
_____	383	Fairest Lord Jesus...
_____	460	Alleluia! Sing to Jesus!...
_____	488	Be thou my vision...
_____	525	The Church's one foundation...
_____	526	Let saints on earth in concert sing...
_____	544	Jesus shall reign...
_____	579	Almighty Father, strong to save....
_____	594	God of grace and God of Glory...
_____	608	Eternal Father, strong to save...
_____	609	Where cross the crowded ways of life...
_____	620	Jerusalem, my happy home...
_____	656	Blest are the pure in heart...
_____	660	O Master let me walk with thee...
_____	665	All my hope on God...
_____	671	Amazing grace!...
_____	680	O God, our help in ages past...
_____	691	My faith looks up to thee...
_____	693	Just as I am, without one plea...
_____	707	Take my life, and let it be...

Non-Episcopal Hymn options

_____	How Great Thou Art
_____	Wings of a Dove
_____	I'll Fly Away
_____	Sweet Bye and Bye
_____	Blessed Assurance
_____	Rock of Ages
_____	In the Garden
_____	'Tis Sweet to trust in Jesus
_____	I Love to tell the Story
_____	Softly and Tenderly
_____	Precious Memories
_____	What a Friend we have in Jesus
_____	It is Well with my soul
_____	He Lives

Calvary

Episcopal Church
Indian Rocks Beach, FL



Columbarium Contract

Agreement for Use of Columbarium Niche(s) in the Chapel of the Holy Cross at Calvary Episcopal Church

This Agreement is made this _____ day of _____, 20____,
between _____ (hereafter referred to as “Licensee”), and
THE RECTOR, WARDENS, AND VESTRY OF CALVARY EPISCOPAL CHURCH,
INDIAN ROCKS BEACH (hereafter referred to as “Calvary” or “the Church”).

_____ do hereby agree to pay to Calvary
Episcopal Church, Indian Rocks Beach, the sum of (*as initialed below by Licensee*)

_____ **\$1000.00 (single niche)**

_____ **\$1,500.00 (double niche)**

*Note: All niches are the same size (11 inches wide, 11 inches high, 10 deep). The term, single or double, merely indicates if there will be one or two urns in the reserved niche. For double occupancy the urns cannot be more than 5 1/4 inches wide. Please bear this in mind when selecting urn(s).

In consideration of this payment and agreement, Calvary hereby agrees to reserve and set aside a
(*single/double*) _____ niche, number _____ with memorial plaque indicating
name(s) and dates of birth and death, in the Columbarium of Calvary Episcopal Church for the
interment of the cremated remains of

subject to the attached terms and conditions, which when signed shall become a part of this
agreement.

IN WITNESS WHEREOF, we have signed our names as of the date and year stated above.

Licensee

Licensee

Rector, or other authorized agent of the parish

(Seal)

Columbarium Terms & Conditions

1. It is understood that the first payment (one third of total) is due upon signing of agreement with balance due within six (6) months.

Payments received:

\$ _____ Date: _____
Type of Payment: _____

\$ _____ Date: _____
Type of Payment: _____

\$ _____ Date: _____
Type of Payment: _____

Paid in full: _____

2. It is understood by the parties that complete control of the columbarium, churchyard, the church buildings and all parts thereof shall be vested in the church at all times. By entering into this agreement, neither the Licensee nor any successor in interest shall acquire any property rights whatsoever in or to the niche referred to in the agreement, but shall only acquire the right to the use of said niche as provided in this agreement.
3. The Licensee may designate the ashes of such person(s) as the Licensee desires to have interred in the niche referred to, subject to the approval of the Church in its sole discretion. The permission of the Church must be obtained in writing in each instance prior to the placing of ashes in such niche. The right of interment hereby obtained by the Licensee shall not be assigned or transferred without the written consent of the Church, nor shall the Church be obliged to recognize any right to interment hereunder by the assignees, heirs, executors, personal representatives, distributees, or legatees of the Licensee or of any successor in interest to the Licensee. Such approval may be withheld for any reason or for no reason at all, in the discretion of the Church. Any such successor in interest, assignee, heir, distributee, or legatee asserting any interest in the rights arising under this agreement shall be deemed to have consented to, and shall be bound by, all the provisions of this agreement.
4. The type, size, shape, and design of any urn containing ashes to be interred in such niche shall be subject to the absolute control of the Church in all respects. No urn containing ashes placed in any niche may be removed by anyone, including the Licensee, except by and with written consent of the Church. In the event the Church consents to any such removal all arrangements and costs associated with removal and final disposition of urn with ashes is the responsibility of the Licensee or legatees of the Licensee. In the event the Church consents to any such removal, all rights to the space in such niche shall be terminated, and any rights given hereunder shall revert to the Church. The Licensee shall be charged with the cost incurred by said removal and agrees to pay for the same upon rendition to the Licensee of a statement of charges. The Church, in such event, shall be under no obligation whatsoever to return the consideration or any part thereof paid by the Licensee.
5. In the event that at any time the Church deems it is necessary or desirable to change the location, or to discontinue or modify the use of the columbarium, churchyard, church building, or any part thereof, the Church may in its discretion remove the urns in any niche

the use of which is discontinued. In such a case, the Church may place such urns in other suitable niches as in its sole discretion the Church may designate.

6. The material, size, shape and character of the marker or other designation for such niche, and the legend and lettering thereon, shall be subject to the absolute control of the Church. The cost of one such marker, designation, legend, or lettering, for each person(s) is included in the price of the niche.
7. The Church agrees to exercise reasonable care in the maintenance of the churchyard or columbarium area. No liability of any kind or character whatsoever is assumed by the Church for the maintenance or preservation of the ashes of any person interred in such niche or for any loss or damage to the urns or ashes of any such deceased person, nor is any liability of any kind whatsoever assumed by the Church for any matter or thing relating to the columbarium, to the churchyard, to the buildings, their use, or subsequent maintenance, except for failure to exercise reasonable care.
8. All services at which ashes are interred in the columbarium or churchyard shall be conducted by the rector or by other clergy acting with the permission and under the direction of the rector. Unless specifically provided otherwise in this agreement or by the Church canons, whenever this agreement refers to the "Church," it is understood by the parties that only the rector, clergy in charge, or that person's designee has authority to act as the agent of the Church.
9. Flowers may be placed in the columbarium area only in such places as may, from time to time, be designated by the Church and may be removed at any time by like authority, and shall be at all times subject to the control and regulations of the Church.
10. If for any reason the niche is not used for the interment of the ashes of the individual(s) designated in the agreement within one year of such individual's date of death, the Church may, in its sole discretion, deem such niche to have been abandoned by the Licensee or Licensee's heirs, successors, or assignees and it shall revert to the sole use of the Church. The Church, in such event, shall be under no obligation whatsoever to return the consideration or any part thereof paid by the Licensee.
11. In no event shall any niche be utilized until the full consideration for it has been paid in full.
12. Whenever in this agreement the context so requires, one gender may be substituted for another, the singular substituted for the plural, and the plural substituted for the singular.

Licensee

Date

Licensee

Date

Rector, or other authorized agent of the parish

Date

Memorial Contributions

(Pre-Death Declaration)

Endowment “Legacy Society Fund”

Membership to the established “Calvary Legacy Society” endowment fund occurs prior to or following death by including Calvary in your (loved one’s) Living Will or Advanced Directive for your (loved one’s) estate. A copy of “The Legacy Society” fund terms of agreement must be given to you or your surviving family member who will act on your behalf. Leaving a legacy for the Church ensures its future operation and benevolent good will to the community. A gift made to the Church of 10% of your (loved one’s) estate is a general guideline.

Yes ☐ No ☐

Funeral/Memorial Service Contributions

All memorial contributions made by those attending the Funeral/Memorial will be received by “Calvary” and written to “Calvary” or “Calvary Episcopal” or “Calvary Episcopal Church.” “Calvary” refers to Calvary Episcopal Church, located at 1615 First St., Indian Rocks Beach, FL 33785.

Corresponding letters of thankfulness may be sent by the family after a list is compiled and submitted by Calvary. Amounts will be disclosed to the family and made public unless otherwise noted.

Election of Specific Charities

I elect to have the following disbursements, portioned equally, and transferred within a month after receipt, after death, by Calvary Episcopal Church. Any designation(s) to charities, listed below (optional), will be allocated by Calvary to those listed in *equal proportions*.

Yes ☐ No ☐

Specific Calvary Fund

(optional/designated ministry(ies), if so desired)

Specific Charity(ies)

Contacts:

Name of Power of Attorney: _____

Main Family Contact: _____

NAME:

Signed

Printed

WITNESS:

Signed

Printed

DATE:

Please be sure a copy of this information is on file with each of the following:

- ❖ Calvary Episcopal Church Office/Clergy
- ❖ A Close Family Member
- ❖ Your Power of Attorney

Financial Obligations

The average cost of providing a funeral includes the full range of pastoral care by a member of the clergy, a printed liturgy accompanied by music, a reception to serve few or several, and the overall use of a facility. We try our very best to keep our cost as low as we possibly can, using partial paid staff and a majority of volunteer support. We hope that you find these expectations to be reasonable and worthy. There is also an invitation for the family to support the legacy of the Church with opportunities of endowment on behalf of their loved one. We believe our active members should receive the best benefit possible and therefore we lay before them only our basic, below cost expectations for the continuance of the mission of the Church to preserve the dignity of life. The following include all the areas necessary for a funeral at Calvary and our basic expectations. Anyone, both member and non-member, in financial hardship, may always make a request for financial support from the discretionary funding made possible by the Clergy.

Clergy

The Priest provides counseling, Last Rites, multiple visitations and gives direction towards the planning for a Funeral Service. A Deacon or Lay member may also provide a clerical or pastoral role. The Church supports the service of these ordained and licensed individuals for the benefit of those who belong to the active membership of Calvary, or directly related to an active member, with no expectation to the member or their surviving family especially if there is financial hardship. Please consider the Legacy Society of Calvary in your will as this helps this effort of goodwill. Those deemed active members are those in whom the clergy accepts as one who has been faithful over the years or recent, in good standing of their time, talent and/or treasure.

To the families of all those who are “non-active” or outside the Church membership, they are requested to provide an “honorarium”, a gift to the Clergy in the amount of \$ 150/300.00 (resp.) for any/all pastoral provisions offered.

Organist

If hymns are requested, an organist or pianist will need to be acquired by the Church. Other musicians, soloists, etc. will be contracted by the family and must be approved by the Clergy. Simple, recorded music provided by the family must be approved by the Clergy.

The required fee for an Organist/Pianist to members is \$150.00 and non-members is \$ 200.00.

(The Organist reserves the privilege to waive or increase their rate pending the nature of the relationship or complexity of the request)

Administration

To offset the cost of printing the “customary” for a memorial service, affording the cost of utility usage (electric, water), advertising the service, and making special reservations, these are the expectations.

There is no expectation from members of Calvary or their surviving families if there is financial hardship. Again, the importance of including the Church in your Will is most important to our continuance.

The required fee for non-members is \$ 200.00.

Hospitality

This provision includes a staff of volunteers to provide food and beverage and creating an atmosphere conducive for family and loved ones to have a time of continued sharing and reflection. The reservation and usage/clean-up of our Parish Hall for reception is included regardless of any contracted outside catering secured by the family. The Directress of the “Celebration of Life” will provide you with options for serving food and beverages, but typically our “spreads” include a cake, shrimp and meat platters, meatballs, breads, deviled eggs, fruit, etc.

The appropriate gift for current, active members to provide would be a minimum of \$ 350.00.

The required fee for non-active or non-members is \$ 500 (50-75 people) or \$ 750.00 (> 75).

Flowers

Typically provided or afforded by the family, flowers are most appropriate and should attempt to follow both the recommended colors for the liturgical season and the particular fondness of the deceased (i.e. their “favorite” type). Please consult with the Clergy or Church office for approval. These same flowers are to be given as a gift to the Church for subsequent delivery to our shut-ins, and those who are infirm in the hospital. Cost for flowers varies and the family will make these arrangements unless otherwise the Church is requested to make the purchase on their behalf.

If the family requests the Church to make provisions, a modest arrangement selected and provided with a fee for both members/non-members will be **\$100.00**.

Decorative silk flower arrangements are also available, free of charge, and may be used in lieu of the fee.

Committal of the Body

A provision for the reservation of the body, for the remains (cremated ash), may be reserved by entombment in the Columbarium at Calvary, located inside the Chapel of the Holy Cross. Niche’ size is 10”x10”. This provision is made only to those who have been members or directly related to members (by marriage or birth) at Calvary. Our Parish Secretary will be able to assist you with any questions regarding this special interment on our property. At the time of this Memorial Guide being written, there are no additional plots available in our Garden of Memories, unless a reservation of prior agreement has been made.

The required fee for individual members is **\$1000.00** and for traditionally married couples the fee is **\$1500.00**. These expenses may be pre-paid as the rates do adjust over time.

Donations

At every Memorial Service an announcement will be made by the Clergy, “The Holy Eucharist is offered to the Glory of God, in memory of his loving servant, N._____.” Those in attendance will be asked to make a financial contribution to the glory of God and to the memory of the deceased. No offering plate will be circulated. Contributions received on behalf of any member or non-member is warmly appreciated as these monies are directed to the Church/Rector’s Discretionary Fund and offered to the benefit of the poor and broken-hearted in times of personal crisis.

See details of supported charities listed on the Memorial Service Personal Information, previously given in this Memorial Guide. We do encourage all members of Calvary and our friends to prayerfully consider becoming a member of the Calvary Legacy Society, an Endowment Fund that supports our future budget operation and the continuance of our mission.

Personal Appreciation

“On behalf of Calvary Episcopal Church, I personally thank you for your commitment and would like you to know we will make every attempt to honor your memory, and/or the memory of your loved one. The Church’s sure foundation is Jesus Christ our Lord. Around this cornerstone we are built upon individual sacrifices that make it possible to carry out the legacy to “Know Jesus Christ and to make Him known.” By your contribution you are joining our shared mission in this community. Continue to support the Church as it will continue to support the memory of you and your loved ones.”

Blessings,

The Rev. Jon Roberts, Rector
Calvary Episcopal Church

A handwritten signature in blue ink that reads "Father Jon Roberts" followed by a small cross symbol.

Contact Sheet

(Office-Use Only)

Please return copies of completed and relevant information to the office, in order for us to prepare the Service “Customary.”

*It is our hope that this Funeral Guide will help you in your preparations.
Call the Calvary Office, 727/595-2374, should you have any questions.*

Date Calvary was notified of Death: _____

Person who notified Calvary: _____

Relationship: _____

Clergy who were notified: The Rev. Jon Roberts, Priest
The Rev. Melissa Sands, Deacon

Date(s) Clergy responded: _____
(Attach any documents) _____

The Funeral will be held on this date/time: _____

Special Requests:

Music: _____

Reception: _____

Interment: _____

Other: _____

<u>Areas of activation</u>	<u>Volunteers notified</u>	<u>Date</u>
Administration (notices/customary)	_____	_____
Music (service hymns)	_____	_____
Celebration of Life (hospitality)	_____	_____
Altar Guild (liturgy)	_____	_____
Kitchen (hospitality supplies)	_____	_____
Ushers/Greeters (liturgy)	_____	_____
Special Cards (pastoral care)	_____	_____
Facilities (opening/closing/cleaning)	_____	_____
Finances (donations/fees)	_____	_____
Legacy Society (Endowment)	_____	_____

The Readings

Reference: Full Text

****OLD TESTAMENT READINGS FOR A MEMORIAL SERVICE**

Isaiah 25:6-9 (He will swallow up death in victory)

On this mountain the LORD of hosts will make for all peoples a feast of fat things, a feast of wine on the lees, of fat things full of marrow, of wine on the lees well refined. And he will destroy on this mountain the covering that is cast over all peoples, the veil that is spread over all nations. He will swallow up death for ever, and the Lord GOD will wipe away tears from all faces, and the reproach of his people he will take away from all the earth; for the LORD has spoken. It will be said on that day, "Lo, this is our God; we have waited for him, that he might save us. This is the LORD; we have waited for him; let us be glad and rejoice in his salvation."

Isaiah 61:1-3 (To comfort all that mourn)

The Spirit of the Lord GOD is upon me, because the LORD has anointed me to bring good tidings to the afflicted; he has sent me to bind up the brokenhearted, to proclaim liberty to the captives, and the opening of the prison to those who are bound; to proclaim the year of the LORD's favor, and the day of vengeance of our God; to comfort all who mourn; to grant to those who mourn in Zion -- to give them a garland instead of ashes, the oil of gladness instead of mourning, the mantle of praise instead of a faint spirit; that they may be called oaks of righteousness, the planting of the LORD, that he may be glorified.

Lamentations 3:22-26, 31-33 (The Lord is good unto them that wait for him)

22-26 The steadfast love of the LORD never ceases, his mercies never come to an end; they are new every morning; great is thy faithfulness. "The LORD is my portion," says my soul, "therefore I will hope in him." The LORD is good to those who wait for him, to the soul that seeks him. It is good that one should wait quietly for the salvation of the LORD.

31-33 For the Lord will not cast off for ever, but, though he cause grief, he will have compassion according to the abundance of his steadfast love; for he does not willingly afflict or grieve the sons of men.

Wisdom 3:1-5, 9 (The souls of the righteous are in the hand of God)

But the souls of the righteous are in the hand of God, and no torment will ever touch them. In the eyes of the foolish they seemed to have died, and their departure was thought to be an affliction, and their going from us to be their destruction; but they are at peace. For though in the sight of men they were punished, their hope is full of immortality. Having been disciplined a little, they will receive great good, because God tested them and found them worthy of himself. Those who trust in him will understand truth, and the faithful will abide with him in love, because grace and mercy are upon his elect, and he watches over his holy ones.

Job 19:21-27a (I know that my Redeemer liveth)

Have pity on me, have pity on me, O you my friends, for the hand of God has touched me! Why do you, like God, pursue me? Why are you not satisfied with my flesh? "Oh that my words were written! Oh that they were inscribed in a book! Oh that with an iron pen and lead they were graven in the rock for ever! For I know that my Redeemer lives, and at last he will stand upon the earth; and after my skin has been thus destroyed, then from my flesh I shall see God, whom I shall see on my side, and my eyes shall behold, and not another. My heart faints within me!

****NEW TESTAMENT READINGS FOR A MEMORIAL SERVICE (RSV translation)**

Romans 8:14-19, 34-35, 37-39 (The glory that shall be revealed)

14-19 For all who are led by the Spirit of God are sons of God. For you did not receive the spirit of slavery to fall back into fear, but you have received the spirit of sonship. When we cry, "Abba! Father!" it is the Spirit himself bearing witness with our spirit that we are children of God, and if children, then heirs, heirs of God and fellow heirs with Christ, provided we suffer with him in order that we may also be glorified with him. I consider that the sufferings of this present time are not worth comparing with the glory that is to be revealed to us. For the creation waits with eager longing for the revealing of the sons of God;

34-35 who is to condemn? Is it Christ Jesus, who died, yes, who was raised from the dead, who is at the right hand of God, who indeed intercedes for us? Who shall separate us from the love of Christ? Shall tribulation, or distress, or persecution, or famine, or nakedness, or peril, or sword?

37-39 No, in all these things we are more than conquerors through him who loved us. For I am sure that neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.

1 Corinthians 15:20-26, 35-38, 42-44, 53-58 (Raised in incorruption)

20-26 But in fact Christ has been raised from the dead, the first fruits of those who have fallen asleep. For as by a man came death, by a man has come also the resurrection of the dead. For as in Adam all die, so also in Christ shall all be made alive. But each in his own order: Christ the first fruits, then at his coming those who belong to Christ. Then comes the end, when he delivers the kingdom to God the Father after destroying every rule and every authority and power. For he must reign until he has put all his enemies under his feet. The last enemy to be destroyed is death.

35-38 But someone will ask, "How are the dead raised? With what kind of body do they come?" You foolish man! What you sow does not come to life unless it dies. And what you sow is not the body which is to be, but a bare kernel, perhaps of wheat or of some other grain. But God gives it a body as he has chosen, and to each kind of seed its own body.

42-44 So is it with the resurrection of the dead. What is sown is perishable, what is raised is imperishable. It is sown in dishonor, it is raised in glory. It is sown in weakness, it is raised in power. It is sown a physical body, it is raised a spiritual body. If there is a physical body, there is also a spiritual body.

53-58 For this perishable nature must put on the imperishable, and this mortal nature must put on immortality. When the perishable puts on the imperishable, and the mortal puts on immortality, then shall come to pass the saying that is written: "Death is swallowed up in victory." "O death, where is thy victory? O death, where is thy sting?" The sting of death is sin, and the power of sin is the law. But thanks be to God, who gives us the victory through our Lord Jesus Christ. Therefore, my beloved brethren, be steadfast, immovable, always abounding in the work of the Lord, knowing that in the Lord your labor is not in vain.

2 Corinthians 4:16 –5:9 (Things which are not seen are eternal)

So we do not lose heart. Though our outer nature is wasting away, our inner nature is being renewed every day. For this slight momentary affliction is preparing for us an eternal weight of glory beyond all comparison, because we look not to the things that are seen but to the things that are unseen; for the things that are seen are transient, but the things that are unseen are eternal. For we know that if the earthly tent we live in is destroyed, we have a building from God, a house not made with hands, eternal in the heavens. Here indeed we groan, and long to put on our heavenly dwelling, so that by putting it on we may not be found naked. For while we are still in this tent, we sigh with anxiety; not that we would be unclothed, but that we would be further clothed, so that what is mortal may be swallowed up by life. He who has prepared us for this very thing is God, who has given us the Spirit as a guarantee. So we are always of good courage; we know that while we are at home in the body we are away from the Lord, for we walk by faith, not by sight. We are of good courage, and we would rather be away from the body and at home with the Lord. So whether we are at home or away, we make it our aim to please him.

1 John 3:1-2 (We shall be like him)

See what love the Father has given us, that we should be called children of God; and so we are. The reason why the world does not know us is that it did not know him. Beloved, we are God's children now; it does not yet appear what we shall be, but we know that when he appears we shall be like him, for we shall see him as he is.

Revelation 7:9-17 (God shall wipe away all tears)

After this I looked, and behold, a great multitude which no man could number, from every nation, from all tribes and peoples and tongues, standing before the throne and before the Lamb, clothed in white robes, with palm branches in their hands, and crying out with a loud voice, "Salvation belongs to our God who sits upon the throne, and to the Lamb!" And all the angels stood round the throne and round the elders and the four living creatures, and they fell on their faces before the throne and worshiped God, saying, "Amen! Blessing and glory and wisdom and thanksgiving and honor and power and might be to our God for ever and ever! Amen." Then one of the elders addressed me, saying, "Who are these, clothed in white robes, and whence have they come?" I said to him, "Sir, you know." And he said to me, "These are they who have come out of the great tribulation; they have washed their robes and made them white in the blood of the Lamb. Therefore are they before the throne of God, and serve him day and night within his temple; and he who sits upon the throne will shelter them with his presence. They shall hunger no more, neither thirst any more; the sun shall not strike them, nor any scorching heat. For the Lamb in the midst of the throne will be their shepherd, and he will guide them to springs of living water; and God will wipe away every tear from their eyes."

Revelation 21:2-7 (Behold, I make all things new)

And I saw the holy city, new Jerusalem, coming down out of heaven from God, prepared as a bride adorned for her husband; and I heard a loud voice from the throne saying, "Behold, the dwelling of God is with men. He will dwell with them, and they shall be his people, and God himself will be with them; he will wipe away every tear from their eyes, and death shall be no more, neither shall there be mourning nor crying nor pain any more, for the former things have passed away." And he who sat upon the throne said, "Behold, I make all things new." Also he said, "Write this, for these words are trustworthy and true." And he said to me, "It is done! I am the Alpha and the Omega, the

beginning and the end. To the thirsty I will give from the fountain of the water of life without payment. He who conquers shall have this heritage, and I will be his God and he shall be my son.

****GOSPEL READINGS FOR A MEMORIAL SERVICE (NRSV translation)**

John 5:24-27 (He that believeth hath everlasting life)

Very truly, I tell you, anyone who hears my word and believes him who sent me has eternal life, and does not come under judgment, but has passed from death to life.

“Very truly, I tell you, the hour is coming, and is now here, when the dead will hear the voice of the Son of God, and those who hear will live. For just as the Father has life in himself, so he has granted the Son also to have life in himself; and he has given him authority to execute judgment, because he is the Son of Man.

John 6:37-40 (All that the Father giveth me shall come to me)

Everything that the Father gives me will come to me, and anyone who comes to me I will never drive away; for I have come down from heaven, not to do my own will, but the will of him who sent me. And this is the will of him who sent me, that I should lose nothing of all that he has given me, but raise it up on the last day. This is indeed the will of my Father, that all who see the Son and believe in him may have eternal life; and I will raise them up on the last day.”

John 10:11-16 (I am the Good Shepherd)

“I am the good shepherd. The good shepherd lays down his life for the sheep. The hired hand, who is not the shepherd and does not own the sheep, sees the wolf coming and leaves the sheep and runs away—and the wolf snatches them and scatters them. The hired hand runs away because a hired hand does not care for the sheep. I am the good shepherd. I know my own and my own know me, just as the Father knows me and I know the Father. And I lay down my life for the sheep. I have other sheep that do not belong to this fold. I must bring them also, and they will listen to my voice. So there will be one flock, one shepherd.

John 11:21-27 (I am the resurrection and the life)

Martha said to Jesus, “Lord, if you had been here, my brother would not have died. But even now I know that God will give you whatever you ask of him.” Jesus said to her, “Your brother will rise again.” Martha said to him, “I know that he will rise again in the resurrection on the last day.” Jesus said to her, “I am the resurrection and the life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die. Do you believe this?” She said to him, “Yes, Lord, I believe that you are the Messiah, the Son of God, the one coming into the world.”

John 14:1-6 (In my Father’s house are many mansions)

“Do not let your hearts be troubled. Believe in God, believe also in me. In my Father’s house there are many dwelling places. If it were not so, would I have told you that I go to prepare a place for you? And if I go and prepare a place for you, I will come again and will take you to myself, so that where I am, there you may be also. And you know the way to the place where I am going.” Thomas said to him, “Lord, we do not know where you are going. How can we know the way?” Jesus said to him, “I am the way, and the truth, and the life. No one comes to the Father except through me.