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8 December 2017

Dearly beloved members of the Vestry,  
and the Finance Committee,

As a formality, I am writing to let you know that I have authorized this “Special Called” meeting of Calvary Episcopal Church, on Sunday, December 10<sup>th</sup>, in accordance to the Canons of the Episcopal Church, and the Bylaws of Calvary Episcopal Church. Furthermore, I hereby recuse myself in attending this meeting in order that my presence will not be perceived as influencing the Vestry’s decision in any way. The Sr. Warden has my full support to facilitate the decision of the Vestry on which of the two CPA firms referenced by the Diocese will be best suited for our 2017 audit. You are encouraged to speak freely and I continue to believe this procedure is in the best interest of our Church, our community and especially for all who serve in leadership.

It is my understanding the Diocese has recommended this course of an external audit as a substitute for our traditional, annual internal review, or “audit” as a means to review our financial procedures on all accounts. This is always a good practice to do every five years. It is to be duly noted that the internal “audit” has always been prescribed by the Diocese, and faithfully performed by willing members of the Finance Committee, every year since 2013, without any major concerns reported.

Continue to lead from above and by the life and example given to you by our Lord and Savior, Jesus Christ.

Blessings,

The Rev. Jon Roberts